

Muskegon County Fair Association

MEETING MINUTES

January 17, 2017

Directors present: *Scott Erdman, Sarah Knight, Christy Deal, Melissa Morgan, Brian McFarren, Chris Knight, Tanya Horne, Amy Gerwig, Alicia Kantola, Cindy Rhine, Stacy Skilling and Nancy Smith*

Directors absent: *Jenny Erffmeyer, Josh Mueller, Jason Deal, Shirley Thompson, Heidi Raap, Kelly Johnson*

Fair Association members present: *Marve Engle*

Meeting called to order at 7:00 p.m. by President, Scott Erdman, followed by roll call.

Secretary's Report: Emailed out by Christy Deal. Brian McFarren made a motion to accept the secretary report; Alicia Kantola supported. All voted in favor and motion carried.

Treasury Report: Presented by Brian McFarren for October – December 2016. Motion made by Amy Gerwig to accept the treasurer's report, seconded by Melissa Morgan. All voted in favor and motion carried. Some 2016 highlights were Chris Knight was able to get an LED lighting grant for \$1,000. MCFA finished the year \$10,000 positive.

Special Speaker:

- Jennifer Glombowski – Muskegon FFA advisor, would like to have student projects be submitted as fair entries. Jennifer is also the environmental and veterinary sciences teacher at the Muskegon Career Tech Center.
- John Cramblett – Sportsman for Youth representative
- Curt Brower – Haunted Hall – The Haunted Hall was open for a total of 9 days in 2016. The initial payment of \$2000 was made at the beginning of the season. The final payment of \$5,105 has been written and mailed, but not yet received. There were also 3,000 pounds of food collected. The final clean ups will be completed by the Boy Scouts as a service project. 2017 rental will include barns 1, 2, & part of 3. Dates will be Fridays & Saturdays for the month of October. Set up will begin in August again.
- Rick Kurdziel – Haunted Hall – expressed his thanks to the MCFA for giving them a stable location which allows them to plan ahead with their attractions.
- Marv introduced Sarah from the public works office who is willing to help the MCFA with grant writing.

OLD BUSINESS

Online Administrator – Nothing to report.

Finance Committee –

- Brian McFarren made a motion to update the signatures at Choice One Bank and remove all old signers. The account will be updated with Scott Erdman (president), Chris Knight (vice-president) and Brian McFarren (treasurer). Motion was seconded by Christy Deal. All in voted in favor and motion carried.
- Brian McFarren prepared and filed the 990 tax return. We made \$22,000 in income from winter storage, which is taxable. We paid in \$2,193 in taxes for this. Motion made by Alicia Kantola to approve Brian preparing and filing the return. Motion seconded by Christy Deal, all voted in favor and motion carried.
- Brian McFarren will complete all 1099 forms required by the end of the week of January 16.
- Scott will be meeting with Marv Engle and Mark Eisenbarth from the County to go over the MDARD Grant that we will be submitting for in order to continue work on the East Campground.

Vendor Committee – Nothing to report.

Awards / Premiums –

- Amy Gerwig asked if all ribbons could be the same as different divisions reference different colors for placings. Chris Knight presented the 4-H standard. All ribbons will be the same for each division.

Arts & Talent Committee –Nothing to report.

Shooting Sports – Nothing to report.

Small Animal Committee –

- Dog Committee has asked for permission to hold the open dog show on July 8. Fair Dog show days will be on Monday and Wednesday. The committee has also asked for permission to hold a 6 week MLOTTC class in the Updyke building again beginning on April 12. Motion made by Sarah Knight to accept these dates, Melissa Morgan seconded, all voted in favor, motion carried.

Livestock Committee –

- A poultry superintendent is needed.
- Exhibitor Entry forms and registration forms updated and added to the website.

Fair Event Committee –

- Mini Horse Pullers have returned their contract.
- Sarah Knight had asked Jeff Jacobson about having Unruly Brewery sponsor the Fair beer tent. Jeff's committee was meeting and will respond.
- We will have the Pedal Tractor races again during Fair week. Nancy Smith will sponsor the trophies again.
- Scott Erdman received promotional material from Entertainment Consultant Variety Attractions, Nancy Smith will review the price of each attraction and see if anything fits into our budget.

Public Relations & Service – Nothing to report.

Horse Committee:

- Casino Bus trip planned for February 25, see Sarah Knight for tickets.
- Clover bud and walk trot clinic will be May 7 from 2 pm – 6pm. Motion made by Christy Deal to allow this clinic, seconded by Brian McFarren. All voted in Favor, Motion carried.

Site & Grounds-

- New fence posts are in for Grand stand fencing. They are cemented now. In the spring, the boards and steel will go back up.
- Leaf pile removal began, the pile was more composted than the County had anticipated. There is a possibility that someone may be interested in it for composting.
- Brian McFarren will begin working on 2017 Rental Contracts.
- The proposed and completed project list was reviewed to submit to the county.
- The annual report to the County was completed by Brian McFarren. Chris Knight made a motion to accept the report as written, seconded by Alicia Kantola. All voted in favor, motion carried. Brian and Scott will present the report to the County on February 14 @ 3:30 P.M at the next board meeting.

Fairgrounds Calendar –

- Add Mounted Unit qualifying date of May 13.

Volunteer Time Sheets – Turn them In.

Fair book –

- All updates/changes have been submitted with the exception of some clarification needed on the inanimate section of the book. Melissa will get with Nancy Hartman for those changes.

NEW BUSINESS

Motion made by Amy Gerwig at 8:05 p.m. to adjourn the meeting. Seconded by Seconded by Chris Knight. All voted in favor. Meeting adjourned.

Next Meeting: Tuesday, February 21 at 7:00 p.m. at the fairgrounds office.

Respectfully Submitted by: *Christy Deal*